

# SYMA SHELL TRADE BOOTH PACKAGE

PLEASE COMPLETE FORM AND FORWARD TO:

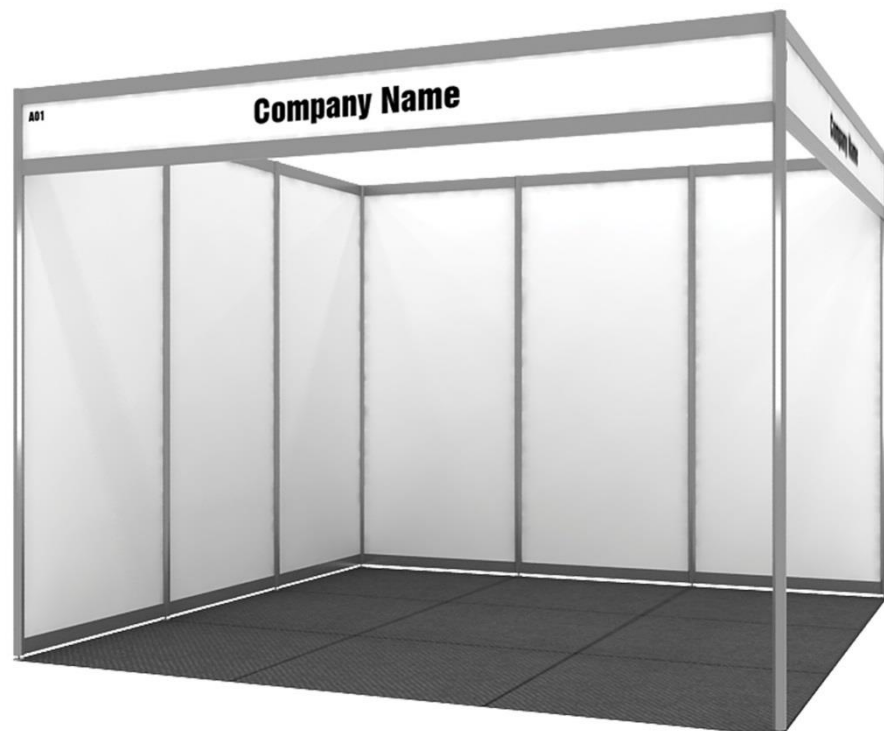
PH: (07) 3010 4357 E: GRACE.LUM@MORETON.NET.AU

**DUE DATE: 23 SEPTEMBER 2019**

ERESearch 2019 – ERESB19

COMPANY: \_\_\_\_\_

STAND #: \_\_\_\_\_



## ADDITIONAL FLOORING OPTIONS

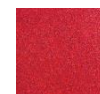
If you would like to discuss your flooring options, please contact your exhibitions coordinator.

### CARPET TILE 1M<sup>2</sup>

STANDARD COLOURS



PREMIUM COLOURS



CHARCOAL JUPITER BLUE RED BLACK  
COLOURS FOR DEMONSTRATIVE PURPOSES ONLY.

### PROMO FLOOR TILE 1M<sup>2</sup>



TIMBER WHITE BLACK  
COLOURS FOR DEMONSTRATIVE PURPOSES ONLY.

Option 1



Option 2



## INCLUSIVE IN YOUR TRADE BOOTH PACKAGE

SIZE	3.0m x 2.0m
WALLS	White walls 2.5m high
FASCIA	Anodized aluminium frame with insert 2.1m clearance underneath.
SIGN	White sign with black lettering per aisle frontage. Logo signage/corporate colours can be produced at an additional cost.
LIGHTING	2 x 150 watt adjustable spotlights installed to the back of the fascia
POWER	1 x 4amp power point
CARPET	Venue carpet
FURNITURE	Please select <b>one</b> of the packages below to be included with your booth: <b>Option 1</b> – 1 x trestle table with black cloth, 2 x chairs, 1 x wastepaper bin <b>Option 2</b> – 1 x round meeting table, 2 chairs, 1 x wastepaper bin

# SIGNAGE ORDER FORM

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**1. COMPLIMENTARY FASCIA SIGN**    Please tick here

Please write the name in the below fields that you wish to exhibit on your stand fascia sign (max 30 characters).

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Should this form not be returned by **due date** your company name supplied by the organiser will appear on your fascia sign. Any changes made after the sign has been produced will be at a cost \$150 + gst per sign.

**2. REMOVE FASCIA BOARD & SIGN**    Please tick here

Please note if you would like to have your fascia board removed onsite and have not advised this prior, there will be a \$15.00 labour fee.

**3. ADDITIONAL SIGNAGE**

Would you like your company logo applied to your fascia sign?

A  01 

	<b>COMPANY NAME</b>	
--	---------------------	---

B  01 

	<b>COMPANY NAME</b>	
---	---------------------	--

C  01 

	<b>COMPANY NAME</b>	
---	---------------------	--

D  01 

		
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If you require any additional signage to upgrade your trade booth. Please select from the options below. More options available on request.

DESCRIPTION	OPTION / SIZE (W X H)	QTY	PRICE	TOTAL
FASCIA SIGN LOGO UPGRADE	A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/>		<b>\$150.00</b> (EACH)	
GRAPHIC WALL PANEL - SYMA	964mm X 2354mm		<b>\$350.00</b> (EACH)	
MODE CUPBOARD/COUNTER <b>SIGN ONLY</b>	1130mm X 879mm		<b>\$162.00</b> (EACH)	
CURVED REGISTRATION COUNTER – SMALL <b>SIGN ONLY</b>	1524mm X 874mm		<b>\$220.00</b> (EACH)	
CURVED REGISTRATION COUNTER – LARGE <b>SIGN ONLY</b>	2174mm X 874mm		<b>\$310.00</b> (EACH)	
<b>SIGNAGE – POST-SHOW WRAP &amp; PACK FEE</b>	PER SHOW	1	<b>\$50.00</b> (TOTAL)	
<b>SIGNAGE DISPOSAL FEE</b>	Fee is waived if wrap and pack fee is selected		<b>\$25.00</b>	
<b>SUB PAGE TOTAL:</b>				

**4. FILE REQUIREMENTS FOR DIGITAL PRINTING**

**File support:** High res PDF's or EPS files are preferred. **Resolution:** 120dpi - 200dpi @ output size (full size)  
**Please send all files to:** [grace.lum@moreton.net.au](mailto:grace.lum@moreton.net.au) OR <https://moretonhire.wetransfer.com>

# ADDITIONAL LIGHTING & POWER ORDER FORM

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STAND #: \_\_\_\_\_

## 1. AVAILABLE PRODUCTS

Please indicate below the products that you wish to order for your trade booth lighting & power requirements.

DESCRIPTION	PRODUCT CODE	QTY	PRICE	TOTAL
<b>LIGHTING</b>				
2 x 150w SPOTLIGHTS TRACK MOUNTED	LIGTC/LIGSC		<b>\$189.00</b>	
2 x 150w SPOTLIGHTS ON ART ARM	LIGAPA/LIGSC		<b>\$189.00</b>	
300w SPOTLIGHT ON ARM	LIGS300A		<b>\$137.00</b>	
150w VARIO SPOTLIGHT ON ARM	LIGPF150		<b>\$98.00</b>	
<b>POWER</b>				
4amp POWER POINT (240v / 1000w)	POWPS4	POWPL4	<b>\$106.00</b>	
10amp POWER POINT (240v / 2400w)	POWPS10	POWPL10	<b>\$129.00</b>	
15amp POWER POINT (240v / 3600w)	POWPS15	POWPL15	<b>\$160.00</b>	
20amp POWER POINT (240v / 4800w)	POWPS20	POWPL20	<b>\$180.00</b>	
3 PHASE POWER FEED 32AMP	POWF3P32		<b>\$396.00</b>	
POWER FEED & SWITCHBOARD (6 x 240V)	SWI3P6C		<b>\$938.00</b>	
4 POINT POWER BOARD inc test and tag	POWES		<b>\$25.00</b>	
ELECTRICAL LABOUR FEE (\$50) (POWCF)				\$50
<b>PLEASE NOTE: Further products are available upon request.</b>				
<b>SUB PAGE TOTAL:</b>				

## 2. PREFERRED LIGHTING & POWER LOCATION

Please indicate your preferred lighting & power location.

			ADDITIONAL LIGHTING			ADDITIONAL POWER		
A	B	C	A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>
D	E	F	D <input type="checkbox"/>	E <input type="checkbox"/>	F <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>	F <input type="checkbox"/>
G	H	I	G <input type="checkbox"/>	H <input type="checkbox"/>	I <input type="checkbox"/>	G <input type="checkbox"/>	H <input type="checkbox"/>	I <input type="checkbox"/>
FRONT OF BOOTH								

PLEASE INDICATE PREFERRED LOCATION FOR ALL ITEMS ORDERED.  
IF NOT ADVISED ALL ITEMS WILL BE PLACED IN **SECTION A** ALONG THE WALL.

# AUDIO VISUAL ORDER FORM

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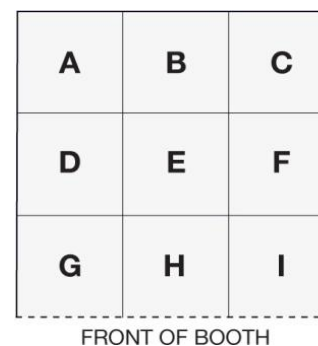
STAND #: \_\_\_\_\_

**1. AVAILABLE PRODUCTS** Please indicate below the products that you wish to order for your trade booth audio visual requirements.

DESCRIPTION	PRODUCT CODE	QTY	PRICE	TOTAL
<b>LCD SCREENS &amp; STANDS</b>				
32" (81cm) LCD SCREEN (TABLE TOP STAND INCLUDED)	XHSCR32S		<b>\$500.00</b>	
40" (100cm) LCD SCREEN (TABLE TOP STAND INCLUDED)	XHSCR40S		<b>\$674.00</b>	
55" (140cm) LCD SCREEN (TABLE TOP STAND INCLUDED)	XHSCR55S		<b>\$966.00</b>	
60" (152cm) LCD SCREEN (TABLE TOP STAND INCLUDED)	XHSCR60S		<b>\$1,113.00</b>	
2m SCREEN STAND (INC SHELF)	XHSCRSB		<b>\$205.00</b>	
WALL MOUNTING BRACKET	XHSCRWB		<b>\$115</b>	
<b>COMPUTERS</b>				
15" LAPTOP iMAC (i3)	XPMACP15		<b>\$263.50</b>	
21.5" DESKTOP iMAC (i3)	XPMACP21.5		<b>\$579.70</b>	
27" DESKTOP iMAC (i3)	XHMAC27		<b>\$737.80</b>	
iPAD 16GB WiFi * Data pack additional fee	XHIPAD		<b>\$310.00</b>	
iPAD STAND	XHIRE		<b>\$170.00</b>	
<b>PLEASE NOTE: Further products are available upon request.</b>			<b>SUB PAGE TOTAL:</b>	

**2. PREFERRED AUDIO VISUAL LOCATION**

Please indicate your preferred audio visual location.



# FURNITURE ORDER FORM

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STAND #: \_\_\_\_\_

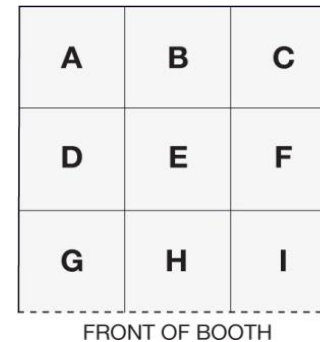
## 1. AVAILABLE PRODUCTS

To view all our great products simply visit [www.moreton.net.au](http://www.moreton.net.au) to open our latest catalogue.  
Please list all the products in the below table you wish to order for your trade booth..

DESCRIPTION	PRODUCT CODE	QTY	PRICE	TOTAL
FURNITURE				
<b>SUB PAGE TOTAL:</b>				

## 2. PREFERRED SHELVING/SLAT WALLING LOCATION

If applicable please indicate your preferred shelving/slat wall location.



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## 1. ONSITE VARIATION FEES

DESCRIPTION	PRICE
<b>BUILD CHARGES</b>	
FASCIA REMOVAL OR INSTALLATION	\$50
SMALL BUILD CHANGE (I.E. WALL REMOVAL)	\$65
LARGE BUILD CHANGE (I.E. UNDERFLOOR ACCESS)	\$150
<b>ELECTRICAL CHANGES</b>	
ELECTRICAL RELOCATION OR REMOVAL (LIGHT/POWER)	\$50
ELECTRICAL LABOUR	\$65 P/H or part there of
<b>SIGNAGE</b>	
ADDITIONAL SIGNAGE	\$POA
<b>ADDITIONAL CHARGES</b>	
LATE FEE	\$50
CARTAGE	Minimum \$ 110

**Please note:** The above will be charged for any onsite variations. Fascia removal and electrical relocation will only be charged onsite if this has not been communicated to Moreton Hire prior to installation.

## 2. SYMA AND EVOLVE WALLING DAMAGE FEE

If damage is caused to wall panel(s) – exhibitors will be charged for the replacement cost. The charge will be **\$150 + gst** per each damaged panel. **PLEASE NOTE: Damage waiver does not** cover this situation. Refer to the table below which outlines what materials can be used on Our Syma & Evolve walling system. Please follow the below to avoid the **\$150 + gst replacement cost.**

### **IMPORTANT NOTICE REGARDING ADHERING OF SIGNAGE & DISPLAY MATERIALS TO LAMINATED WALL PANELS.**

To ensure hire stock is not damaged – please **DO NOT** adhere stickers or tape to booth laminated wall panels.

**OK TO USE** on face of wall panel;

Blu Tac

3m removable picture hanging strips

**DO NOT USE**

Velcro tape / double sided tape

Under no circumstances should exhibitors nail or screw any article or display item to the booth wall(s). The panels are not solid and therefore non-weight bearing; doing so will cause damage.

# PAYMENT ORDER FORM

## PLEASE COMPLETE FORM AND FORWARD TO:

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COMPANY: \_\_\_\_\_

STAND #: \_\_\_\_\_

## 1. CONTACT DETAILS

PLEASE COMPLETE YOUR CONTACT DETAILS BELOW.

NAME: \_\_\_\_\_ COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_  
STAND No: \_\_\_\_\_

## 2. ONSITE VARIATION FEES

PLEASE COMPLETE THE BELOW TOTALS SHOWN IF APPLICABLE. PLEASE NOTE, CARTAGE IS ONLY APPLICABLE FOR FURNITURE, AV EQUIPMENT AND PLANT ORDERS ONLY

FORM NAME	SUB PAGE TOTALS
SIGNAGE ORDER FORM	
ADDITIONAL LIGHTING & POWER ORDER FORM	
AUDIO VISUAL ORDER FORM	
FURNITURE ORDER FORM	
<b>SUB TOTAL</b>	
9.5% DAMAGE WAIVER OF SUB TOTAL	
ADMIN FEE – 2.5% OF SUB TOTAL	
35% CARTAGE OF SUB TOTAL (MINIMUM \$120)	
ADD 20% LATE FEE IF APPLICABLE	
10% GST	
<b>SUB PAGE TOTAL:</b>	

## PAYMENT MUST BE RECEIVED WITHIN 7 DAYS OF PLACING YOUR ORDER.

CHEQUE  BPAY  MASTERCARD  VISA  AMEX  DINERS CLUB

FUNDS TRANSFER - WESTPAC ADDRESS: QUEEN STREET, BRISBANE ACCOUNT NAME: MORETON HIRE PTY LTD

BSB: 034 635 ACCOUNT N°: 250 666 SWIFT: WPACAU2S

ACCOUNT NAME:

EXPIRY DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

CCV:

CREDIT CARD N°:

SIGNED: \_\_\_\_\_

1.75% SURCHARGE APPLIES TO VISA & MASTERCARDS,  
3.5% SURCHARGE APPLIES TO AMEX & DINER CARD PAYMENTS.

ORDER NOT VALID UNLESS SIGNED BY HIRER (AUTHORISED AGENT / CARD HOLDER)

## 3. TERMS & CONDITIONS (SEE [WWW.MORETON.NET.AU](http://WWW.MORETON.NET.AU) FOR FULL T&C'S)

No orders will be installed until payment is received & processed. Orders placed after the form due date are subject to an additional 20% late delivery fee. All goods delivered, then cancelled will be charged at full rate. Changes on site to location of placement will incur an additional labour charge. All prices shown are exclusive of GST.